

# Mays Chapel Elementary School PTA

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12250 Roundwood Rd  
Timonium, MD 21093

## General Meeting Minutes

Tuesday, September 15, 2015

**In Attendance:** Kelly Sevier, Ronda Kunkel, Steve Coco, Katie Murray, Monica Koors, Janell Cowley, Kim Mentzer, Christi Ranck, Joseph Cossentino, Veronique Marzullo, Heather Nace, Tiffany Schwartzberg, Julie Elliott, Laura Hahn, Keshavan Gomatam, Jen Leineweber, Liz Kaiser, Anil Bansal, Martha Pitts, Barbara Diaz (HotSpots), Sarah Lange, Beth Nardi, Ranesh Raghunathan, Sue Caldwell, Ahmed Ibrahim

### 1. Call to Order and Introductions

### 2. President's Report: Kelly Sevier, President

- a. **General PTA Meetings:** This year trying to keep meetings to 1-1.5 hours, quick overview of committees, plan to add guest speaker half hour before meetings
- b. **PTA Website:** [www.mayschapelpta.org](http://www.mayschapelpta.org)
- c. **Budget:** Highlighted primary source of income: contributions, dues, Mays day silent auction and primary source of expenses: cultural and scientific programs, \$150 teacher reimbursements. Budget was approved.

### 3. Treasurer's Report: Kim Mentzer

- a. **Reimbursement Forms:** available, from and receipts required for reimbursement
- b. **Prior Year:** currently truing up, need audit, requires audit committee which will take 2-3 hours, email Kim or Kelly if interested
- c. **Banking:** signature cards need to be updated

### 4. Principal's Report: Steve Coco, Principal

- a. **Second Year Opening:** Smooth opening, thankful for teachers, staff and parents having everyone prepared and ready for the year. Welcome to new parents, encourage everyone to bring 2-3 people with them to the next meeting.

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**b. Parent Learning/Workshops:****i. Next Month:**

- 1. Words Their Way** (replacing traditional spelling) parent workshop will be hosted by Ms. Guanti
- 2. Accelerated Academics** – review of Baltimore County protocol hosted by Ms. Breen

**ii. Share any interests for parent learning**

- c. School Newsletter:** First one will come home as paper copy, then must sign up at link of school website to receive electronically or request paper copy, always available on school website
- d. STAT 2<sup>nd</sup> Year:** Piloting 5<sup>th</sup> grade take home, parent training workshops required, Middle and High School go home with students, BCPS security platform travels with device
- e. Drama Club:** All-inclusive for 3<sup>rd</sup> -5<sup>th</sup> grades, Aladdin will be full production, kick-off and parent information meetings begin October 3<sup>rd</sup> – 5<sup>th</sup>, funded by BoxTops and PTA
- f. Early Bird Gym:** This session is full, will run multi sessions, will no longer hold lottery, will have first come first serve online registration

**5. Assitant Principal's Report: Katie Murray**

- a. Girls on The Run:** girls in 3<sup>rd</sup>-5<sup>th</sup> grade, running program to empower and build self-esteem, Fall is full, Spring registration will give priority for those who didn't get into the Fall session
- b. Lunchtime Parent Volunteer Reading Club:** trying to start this year, will include once a week check in with 2-3 students, to benefit reluctant readers

**6. Key Discussion Areas:**

- a. Website:** Veronique Marzullo and Janell Cowley: Discussion about ability to post pictures of students on PTA website. Per Mr. Coco's request we will follow the MCES policy of no child photos with faces exposed.

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**b. Membership/Directory:** Ronda Kunkel

- i. \$10,680 contributions as of 9/15, 76% of budget
- ii. Paper form feeds directory, need filled out even if not joining PTA
- iii. Only 40% of students have forms turned in for directory
- iv. Goal is to have directory distributed by November
- v. Need to communicate to parents/guardians clearly: that they don't have to pay or be a PTA member to be included in directory and school cannot give student information to PTA
- vi. Help is needed to enter data
- vii. Drawing winner was Miranda Casco of Ms. Montgomery's 1<sup>st</sup> grade class

**c. Picnic:** Friday, September 25<sup>th</sup>, Lab Luau 6:00-8:00, color coded leis for grades, bring your own dinner, Kona ice and DJ in gym

**d. Mays Day:** May 14, 2016, Community building that includes: free games, ticket games, may pole dance, cake walk, craft stations, DJ and book fair

**e. December Pancake Dinner:** Friday, December 4<sup>th</sup>, ending the week of book fair

**f. Book Fair:** November 30<sup>th</sup> – December 4<sup>th</sup>, need more volunteers: Logistics and Volunteers, Possible volunteers: Jen Hill, Monica Koors, Mary Gilmore

**7. Committees and Coordinators**

**a. Open Spots:** Outreach/Community Service, Book Fair, Health Safety and Wellness

**b. Room Parents:** Status? Teachers selected? Teacher needs?

**c. NEW: Green School Committee:** Beginning the green school initiative this year

**d. SUGGESTED NEW: Diversity & Inclusivity Committee**

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**UPCOMING EVENTS/IMPORTANT DATES**

Friday, September 25<sup>th</sup> (6:00-8:00) – Lab Luau

TBD – October PTA Meeting

Friday, October 16<sup>th</sup> Systemwide Professional Development, school closed for students

Friday, October 30<sup>th</sup> Marking Period Ends – ES and MS Schools close 3 hours early

Thursday, November 12<sup>th</sup> Report Card Distribution, Pre-K Conference Day, No AM or PM Pre-K

Friday, November 13<sup>th</sup> Elementary Conference Day, schools closed for Elementary students

Monday-Friday, November 16<sup>th</sup>-20<sup>th</sup> American Education Week

Thursday, Friday, November 26-27<sup>th</sup>, Thanksgiving – Schools and Offices Closed