

Mays Chapel Elementary School PTO



12250 Roundwood Rd
Timonium, MD 21093

General Meeting Minutes

Tuesday, October 4, 2016

In Attendance: Kelly Sevier, Irene Angelos, Karen Wolfe, Monica Koors, Katie Murray, Steve Coco, Sarah Lange, Christi Ranck, Beth Nardi, Karen Shuster, Julie Elliott, Julianna Spier, Anne Konick, Laura Hahn, Zahra Kazeni, Rebecca Sajjad, Sandra Price, Anne Konick

1. Call to Order and (Re)Introductions

2. President's Report: Kelly Sevier, President: Activities so far this school year so far:

- a. Kindergarten picnic
- b. Teacher Breakfast
- c. Folder Stuffing
- d. Purchased Agenda Books (2nd-5th) and MCES Folders (Pre-K – 5th)
- e. Restaurant night
- f. Lab Luau
- g. Book Fair
 - a. Estimated gross sales of \$13,000 with 20% going to PTO
 - b. Included community components:
 - i. Books donated to University of Maryland Children's Hospital
 - ii. Books purchased from teacher's wish list
 - iii. Gently used books collected for Ms. Hankoff and Ms. Guanti

3. Principal's Report: Steve Coco, Principal

- a. **Thank You!** Third year had a smooth opening. Expanding in deep volunteer pool.
- b. **Growth:** As of September 30th up 744 students -opened school with 560 students. Seventeen new staff members including teachers and support staff along with lots of internal moves.
- c. Looking into new **School Activities** to add to established:
 - i. New Clubs
 - ii. Student Government
 - iii. Drama Club
 - iv. Math 24 Challenge
 - v. School Paper
 - vi. Green school initiative – teacher led Green School Committee to obtain certification
- d. **PARCC Testing**
 - i. MCES performed well in comparison to other Maryland schools – can compare school report cards on MSDE website
 - ii. MCES performance as school in entirety:
 - i. **Math:** Last year 68% meet or exceed, current year 75% meet or exceed
 - ii. **Reading:** Last year 67% meet or exceed, current year 77% meet or exceed

4. Treasurer's Report: Kim Mentzer, Treasurer: Budget:

- a. Projected income of \$30,000 with projected expenses of \$23,000
- b. Income projection includes \$13,000 of direction donations and current year so far only \$4,000
- c. Carryover of \$20,000 from two prior years – want a plan to make an **investment in the school**: looking for large project ideas such as playground, etc. Anne Konick suggested OT equipment needs.

5. Key Discussion Areas

- a. 2016-2017 Calendar Review
 - i. **October 14th**: Mother's Parent's Night Out (online registration, will have private area, PTO will receive percentage of sales as in any other restaurant night)
 - ii. **October 18th**: **Tentative** School front flower bed planting (rain date October 25th)
 - iii. **October 24th**: Panera Bread, Timonium Restaurant Night
 - iv. **October 28th**: Trunk or Treat, 4:30-6:30
 - v. **November 8th and 9th**: California Pizza Kitchen Restaurant Days/Nights
 - vi. **November 18th**: **Tentative** Movie Night
 - vii. **December 18th**: Season's Pizza, Restaurant Day/Night
 - b. Membership, donation, participation, online directory: 280 students registered online. After minimal website registration and donations envelopes were sent home creating a small increase in donations. Envelopes DO NOT register families for online directory.
 - c. 5th Grade:
 - i. PTO has set budget of dollar amount per student. This year's 5th grade is considerably larger and is being asked to actively participate in fundraising.
 - ii. Selling pizza and water at Trunk or Treat. Will need an adult and multiple students for 20 minutes slots.
 - iii. Fall/ Turkey Grams: students can take 30minute timeslots to man tables during American Education Week for families to have opportunity to buy grams.
 - iv. Concessions at movies nights
 - d. School Beatification: Integral part of Green School Initiative with budget of \$1,000.
 - i. **Creating** flower bed by **school sign** – requires BCPS approval process and may not happen until Spring
 - ii. **Planting** flower bed in **front of school** – does not require approval since existing flower beds. Planting scheduled for October 18th with rain date of October 25th
 - iii. **Weeding/Maintenance**: Families will adopt a week of the year via a sign up genius
 - e. **Opening Committee Positions**: Apprentices/co-chairs for Mays Day and Silent Auction
- ## 6. Adjournment